

**RISK ASSESSMENT NAME;** Managing COVID-19 in the Workplace - Mobile Response  
**ASSESSOR NAME;** Louise Ibberson  
**ASSESSMENT DATE;** 11/05/20  
**APPROVED BY;** Vickie Marshall  
**APPROVAL DATE;** 12/05/20  
**AFFECTED SITES;** All units as defined in mobile response contracts  
**REVIEW PERIOD;** Monthly  
**REVIEW DATE;** 11/06/20



The assessment refers to the imposed 'social distancing' measures required for workplaces in response to controlling the transmission of the Covid-19 Virus. It details how these social distancing measures will be applied in the workplace and any subsequent actions required where these measures may not be possible.

HAZARD	WHO COULD BE HARMED AND HOW	EXISTING CONTROLS	RISK RATING
<p>Emergency call outs to sheltered housing scheme - communal area's only</p> <p>Increased contact increases risk of transmission</p>	<p>Responders Residents Maintenance teams</p> <p>Responders may need to interact with residents/maintenance teams and touch communal surfaces increasing risk of transmission</p>	<ul style="list-style-type: none"> <li>* hands should be washed with soap for 20 seconds before leaving home and on return</li> <li>* avoid touching face, eyes, nose and mouth once left home (a face mask can be used to encourage this - put this on as soon you've washed your hands and before you leave the house)</li> <li>* gloves should be worn to enter the scheme and removed once back outside the scheme - these should be placed in a bin bag to dispose of or wash later (depending on glove type)</li> <li>*gloves should not be worn in the car in order to reduce cross contamination</li> <li>* high risk contact area's such as key safes and door handles should be cleaned with anti-bacterial spray before using. Place used cleaning cloth in bin bag to dispose of or wash later.</li> <li>*social distancing of 2m must be adhered to with anyone you come into contact with</li> <li>* where it is not possible to maintain a distance of 2m with resident, gloves and an apron should be worn at all times</li> <li>* in the even of bodily fluid being present you should keep your distance and refer for help from carers or paramedics, PPE provided for first responders is not suitable for dealing with bodily fluids.</li> <li>* always ensure you have used soap or hand sanitiser before applying or removing PPE</li> </ul>	<p>Low</p>
<p>Emergency call outs - visits to properties in sheltered housing schemes</p> <p>Increased contact increases risk of transmission</p>	<p>Responders Residents</p> <p>Responders will need to interact with resident in need of support and touch surfaces within the building to gain access to the residents flat</p> <p>Residents may be self isolating with symptoms or due to shielding</p>	<ul style="list-style-type: none"> <li>* hands should be washed with soap for 20 seconds before leaving home and on return</li> <li>* avoid touching face, eyes, nose and mouth once left home (a face mask can be used to encourage this - put this on after you've washed your hands and before you leave the house)</li> <li>* gloves should be worn to enter the scheme and removed once back outside the scheme - these should be placed in a bin bag to dispose of or wash later (depending on glove type)</li> <li>*gloves should not be worn in the car in order to reduce cross contamination</li> <li>* high risk contact area's such as key safes and door handles should be cleaned with anti-bacterial spray before using. Place used cleaning cloth in bin bag to dispose of or wash later.</li> <li>*social distancing of 2m should be adhered to as much as possible with anyone you come into contact with including the resident in need of support</li> <li>* where it is not possible to maintain a distance of 2m with resident, gloves and an apron should be worn at all times</li> <li>* in the even of bodily fluid being present you should keep your distance and refer for help from carers or paramedics, PPE provided for first responders is not suitable for dealing with bodily fluids.</li> <li>* always ensure you have used soap or hand sanitiser before applying or removing PPE</li> </ul>	<p>Medium</p>

<p>Weekend scheme cover of morning calls</p> <p>Increased movement outside of the home increases risk of transmission</p>	<p>Responders</p> <p>Risk only in situations where responder has to physically attend site</p>	<ul style="list-style-type: none"> <li>*wherever possible complete morning calls from home, where this is not possible;</li> <li>* hands should be washed with soap for 20 seconds before leaving home and on return <ul style="list-style-type: none"> <li>* avoid touching face, eyes, nose and mouth once left home (a face mask can be used to encourage this - put this on as soon you've washed your hands and before you leave the house)</li> </ul> </li> <li>* gloves should be worn to enter the scheme and removed once back outside the scheme - these should be placed in a bin bag to dispose of or wash later (depending on glove type)</li> <li>*gloves should not be worn in the car in order to reduce cross contamination <ul style="list-style-type: none"> <li>* high risk contact area's such as key safes and door handles should be cleaned with anti-bacterial spray before using. Place used cleaning cloth in bin bag to dispose of or wash later.</li> </ul> </li> <li>*social distancing of 2m must be adhered to with anyone you come into contact with</li> </ul> <p>No reply calls should be treated as emergency call outs</p>	<p>Low</p>
<p>Emergency call outs - visits to dispersed properties</p> <p>Increased contact increases risk of transmission</p>	<p>Responders Residents</p> <p>Responders will need to interact with resident in need of support and touch surfaces to gain access to the residents property</p> <p>Residents may be self isolating with symptoms or due to shielding</p>	<ul style="list-style-type: none"> <li>* hands should be washed with soap for 20 seconds before leaving home and on return <ul style="list-style-type: none"> <li>* avoid touching face, eyes, nose and mouth once left home (a face mask can be used to encourage this - put this on after you've washed your hands and before you leave the house)</li> </ul> </li> <li>* gloves should be worn to enter the property and removed once back outside the property - these should be placed in a bin bag to dispose of or wash later (depending on glove type)</li> <li>*gloves should not be worn in the car in order to reduce cross contamination <ul style="list-style-type: none"> <li>* high risk contact area's such as key safes and door handles should be cleaned with anti-bacterial spray before using. Place used cleaning cloth in bin bag to dispose of or wash later.</li> </ul> </li> <li>*social distancing of 2m should be adhered to as much as possible with anyone you come into contact with including the resident in need of support</li> <li>* where it is not possible to maintain a distance of 2m with resident, gloves and an apron should be worn at all times</li> <li>* in the even of bodily fluid being present you should keep your distance and refer for help from carers or paramedics, PPE provided for first responders is not suitable for dealing with bodily fluids.</li> <li>* always ensure you have used soap or hand sanitiser before applying or removing PPE</li> </ul>	<p>Medium</p>
<p>Handovers between team members including use of pool cars</p> <p>Increased contact increases risk of transmission</p>	<p>Responders</p> <p>Responders who have to drive each other to and from their homes during handover will be within 2m distance. Responders will need to use a car that has been used by someone outside of their household for 3-4 days so could risk transmission if virus present in car</p>	<ul style="list-style-type: none"> <li>* where possible responders get lifts to/from collection of car from someone within own household to prevent 2 responders having to be in car at once</li> <li>* if 2 responders have to be in car ensure face masks are worn <ul style="list-style-type: none"> <li>* at start of shift, cars need to be cleaned with anti-bacterial spray, this should include dashboard, steering wheel, doors and all cleanable surfaces, particularly in front of car</li> </ul> </li> <li>* under no circumstances should anyone travel in a pool car other than responders</li> </ul>	<p>Low</p>

<p>Emergency Call Outs requiring use of Elk Chair/Lifting Equipment</p> <p>Close contact increases risk of transmission</p>	<p>Responders Residents</p>	<ul style="list-style-type: none"> <li>* as well as following controls listed in 'Emergency Call Outs' above;</li> <li>* lifting equipment must be cleaned with anti-bacterial wipes or anti-bacterial spray and cleaning cloths before use</li> <li>* gloves, face mask and an apron should be worn whilst lifting the resident</li> <li>* lifting equipment must be cleaned with anti-bacterial wipes or anti-bacterial spray and cleaning cloths after use</li> <li>*Place used cleaning cloth and apron in bin bag to dispose of or wash later.</li> </ul>	<p>Medium</p>
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**FURTHER GUIDANCE FOR ALL STAFF MEMBERS**

Staff must follow the current government guidance on self-isolation found at <https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/>

Any responders displaying symptoms of coronavirus or who have come into contact with someone with the virus can request a test by going to the following link <https://www.gov.uk/apply-coronavirus-test-essential-workers>